

L-Luxembourg: organisation of technical training sessions on food and feed control procedures based on HACCP principles and audit techniques to verify implementation of HACCP systems to be held mainly for EU Member States under the programme 'Better training for safer food'

2009/S 220-315572

CONTRACT NOTICE

Services

SECTION I: CONTRACTING AUTHORITY

I.1) NAME, ADDRESSES AND CONTACT POINT(S):

Executive Agency for Health and Consumers (EAHC), Consumers and Food Safety Unit, Jean Monnet Building, rue Alcide de Gasperi, L-2920 Luxembourg. Tel. +352 4301-32015. E-mail: EAHC-BTSF-CALLS@ec.europa.eu. Fax +352 4301-30359.

Internet address(es):

General address of the contracting authority: <http://ec.europa.eu/eahc/>.

Address of the buyer profile: <http://ec.europa.eu/eahc/food/food.html>.

Further information can be obtained at: As in above-mentioned contact point(s).

Specifications and additional documents (including documents for competitive dialogue and a dynamic purchasing system) can be obtained at: As in above-mentioned contact point(s).

Tenders or requests to participate must be sent to: As in above-mentioned contact point(s).

I.2) TYPE OF THE CONTRACTING AUTHORITY AND MAIN ACTIVITY OR ACTIVITIES:

European institution/agency or international organisation.

Other: Food Safety.

The contracting authority is purchasing on behalf of other contracting authorities: no.

SECTION II: OBJECT OF THE CONTRACT

II.1) DESCRIPTION

II.1.1) Title attributed to the contract by the contracting authority:

Organisation of technical training sessions on food and feed control procedures based on HACCP principles and audit techniques to verify implementation of HACCP systems to be held mainly for EU Member States under the programme 'Better training for safer food'.

II.1.2) Type of contract and location of works, place of delivery or of performance:

Services.

Service category: No 24.

Main place of performance: European Union.

II.1.3) The notice involves:

A public contract.

II.1.4) Information on framework agreement:

II.1.5) Short description of the contract or purchase(s):

Organisation of technical training sessions on food and feed control procedures based on HACCP principles and audit techniques to verify implementation of HACCP systems.

II.1.6) Common procurement vocabulary (CPV):

80531200.

II.1.7) **Contract covered by the Government Procurement Agreement (GPA):**

Yes.

II.1.8) **Division into lots:**

No.

II.1.9) **Variants will be accepted:**

No.

II.2) **QUANTITY OR SCOPE OF THE CONTRACT**

II.2.1) **Total quantity or scope:**

Training courses will cover the following fields:

(a) setting-up, implementation and maintenance of control procedures or procedures based on HACCP principles in accordance with Community legislation and/or relevant international standards;

(b) development of the ability to conduct a detailed audit to verify implementation of HACCP systems by food and feed business operators and compliance with food and feed hygiene requirements, taking also into account the possible linkage with business quality assurance programmes.

The contractor will organise and implement 50 training sessions, of which:

course 1: 10 training sessions should be in the field described in point (a); and

course 2: 40 training sessions should be in the field described in point (b).

Such training sessions will have a duration of approximately 1 week (1/2 welcome day + 4 and 1/2 working days).

In order to achieve the best results from the training courses the attendance should be approximately 20 people for each course, which means a number of around 1 000 participants globally.

Estimated value excluding VAT: 2 800 000 EUR.

II.2.2) **Options:**

No.

II.3) **DURATION OF THE CONTRACT OR TIME-LIMIT FOR COMPLETION:**

Duration in months: 24 (from the award of the contract).

SECTION III: LEGAL, ECONOMIC, FINANCIAL AND TECHNICAL INFORMATION

III.1) **CONDITIONS RELATING TO THE CONTRACT**

III.1.1) **Deposits and guarantees required:**

As in the technical specifications (EAHC/2009/BTSF/03) published at the EAHC's website.

III.1.2) **Main financing conditions and payment arrangements and/or reference to the relevant provisions regulating them:**

As in the technical specifications (EAHC/2009/BTSF/03) published at the EAHC's website.

III.1.3) **Legal form to be taken by the group of economic operators to whom the contract is to be awarded:**

As in the technical specifications (EAHC/2009/BTSF/03) published at the EAHC's website.

III.1.4) **Other particular conditions to which the performance of the contract is subject:**

No.

III.2) **CONDITIONS FOR PARTICIPATION**

III.2.1) **Personal situation of economic operators, including requirements relating to enrolment on professional or trade registers:**

Information and formalities necessary for evaluating if requirements are met: As in the technical specifications (EAHC/2009/BTSF/03) published at the EAHC's website.

III.2.2) **Economic and financial capacity:**

Information and formalities necessary for evaluating if requirements are met: As in the technical specifications (EAHC/2009/BTSF/03) published at the EAHC's website.

Minimum level(s) of standards possibly required: as in the technical specifications (EAHC/2009/BTSF/03) published at the EAHC's website.

III.2.3) **Technical capacity:**

Information and formalities necessary for evaluating if requirements are met:
as in the technical specifications (EAHC/2009/BTSF/03) published at the EAHC's website.

Minimum level(s) of standards possibly required:
as in the technical specifications (EAHC/2009/BTSF/03) published at the EAHC's website.

III.2.4) **Reserved contracts:**

No.

III.3) **CONDITIONS SPECIFIC TO SERVICES CONTRACTS**

III.3.1) **Execution of the service is reserved to a particular profession:**

No.

III.3.2) **Legal entities should indicate the names and professional qualifications of the staff responsible for the execution of the service:**

Yes.

SECTION IV: PROCEDURE

IV.1) **TYPE OF PROCEDURE**

IV.1.1) **Type of procedure:**

Open.

IV.1.2) **Limitations on the number of operators who will be invited to tender or to participate:**

IV.1.3) **Reduction of the number of operators during the negotiation or dialogue:**

IV.2) **AWARD CRITERIA**

IV.2.1) **Award criteria:**

The most economically advantageous tender in terms of the criteria stated in the specifications, in the invitation to tender or to negotiate or in the descriptive document.

IV.2.2) **An electronic auction will be used:**

No.

IV.3) **ADMINISTRATIVE INFORMATION**

IV.3.1) **File reference number attributed by the contracting authority:**

EAHC/2009/BTSF/03.

IV.3.2) **Previous publication(s) concerning the same contract:**

IV.3.3) **Conditions for obtaining specifications and additional documents or descriptive document:**

Payable documents: no.

IV.3.4) **Time-limit for receipt of tenders or requests to participate:**

8.1.2010.

IV.3.5) **Date of dispatch of invitations to tender or to participate to selected candidates:**

- IV.3.6) **Language(s) in which tenders or requests to participate may be drawn up:**
Spanish. Danish. German. Greek. English. French. Italian. Dutch. Portuguese. Finnish. Swedish. Czech. Estonian. Hungarian. Lithuanian. Latvian. Maltese. Polish. Slovak. Slovenian. Irish. Bulgarian. Romanian.
- IV.3.7) **Minimum time frame during which the tenderer must maintain the tender:**
Duration in month(s): 6 (from the date stated for receipt of tender).
- IV.3.8) **Conditions for opening tenders:**
Date: 15.1.2010 - 13:00.
Place: Room A3/043, 12, rue Guillaume Kroll (Drosbach Building), 1882 Luxembourg, LUXEMBOURG.
Persons authorised to be present at the opening of tenders: yes.
Representatives of the tenderers as specified in the letter of invitation (EAHC/2009/BTSF/03) published at the EAHC's website.

SECTION VI: COMPLEMENTARY INFORMATION

- VI.1) **THIS IS A RECURRENT PROCUREMENT:**
No.
- VI.2) **CONTRACT RELATED TO A PROJECT AND/OR PROGRAMME FINANCED BY EU FUNDS:**
Yes.
Reference to project(s) and/or programme(s): Better training for safer food initiative.
- VI.3) **ADDITIONAL INFORMATION:**
Tenderers can download the tender documents and any additional documents and information from the EAHC website (<http://btsf.eu>). The EAHC website will be updated regularly. It is the responsibility of the tenderers to check for updates and modifications during the tendering period.
N.B.: The technical content of the current call is based on that of the call for tenders 'EAHC/2009/BTSF/01 for the organisation and implementation of training activities to be held mainly for EU Member States under the "Better training for safer food" programme. Lot 1: Organisation of technical training sessions on food and feed control procedures based on HACCP principles and audit techniques to verify implementation of HACCP systems' where no contract was awarded.
During the 3 years following conclusion of the initial contract, it may be decided instead by the EAHC to award, to the same contractor, an additional contract for similar services, using a negotiated procedure without prior publication of a contract notice.
- VI.4) **PROCEDURES FOR APPEAL**
- VI.4.1) **Body responsible for appeal procedures:**
Court of First Instance of the European Communities, rue du Fort Niedergrünwald, L-2925 Luxembourg. URL: <http://curia.europa.eu>.
- VI.4.2) **Lodging of appeals:**
Precise information on deadline(s) for lodging appeals: Within 2 months of the petitioner being notified or, failing this, of the date on which (s)he became aware thereof.
Lodging a claim with the European Ombudsman does not mean that this deadline would be suspended or a new one set.
- VI.4.3) **Service from which information about the lodging of appeals may be obtained:**
Court of First Instance of the European Communities, rue du Fort Niedergrünwald, L-2925 Luxembourg. URL: <http://curia.europa.eu>.
- VI.5) **DATE OF DISPATCH OF THIS NOTICE:**
3.11.2009.